Trainer & Facilitator Workshop: Skills for the Modern Classroom

Category: Professional & Leadership Development | **Vendor:** Microsoft Technical

Duration: 24.00 hours (3 days) **19.5 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

This course includes multiple techniques for leading classes virtually or in person. Effective facilitation of group sessions, whether remote or in person, is a key skill for Trainers, Supervisors, and Managers as an expression of their leadership and their ability to focus a group. This 3-day course covers multiple techniques and provides a solid foundation in facilitation, instruction, interactive learning, and presenting skills. Dedicated to anyone who delivers content to a group regardless of the setting. Attendees will have ample opportunity to prepare, practice and deliver to the group and receive instruction, coaching, and feedback to support their development of outstanding training skills. Upon successful course completion and test teach, you will earn a badge from Credly.

About This Course

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Prerequisites & Entry Requirements

General Prerequisites:

While there are no prerequisites to attend this course, because of the highly interactive nature of the delivery, a minimum of three students will be required to run a class session.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

Learn about adult learning principles and delivery, educational theory, production and facilitation techniques, virtual classroom setup, and when and how to intervene in critical situations. Each attendee will create and deliver a presentation to the group and take part in a review, debrief, and feedback session with certified instructors as a part of this course.

Detailed Course Outline

Integrated Learning in the Modern Classroom

- Delivery Modalities
- -Face to Face
- -Remote Synchronous & Asynchronous
- Professionalism & Promptness
- Engagement and The Joy of Teaching

Trainer Preparation

- How to Prepare
- -Tools, Aids, and Guidelines
- -Proactively Collect Information on Topics
- Classroom Observation
- Establish Course Goals
- Practice Everything You Teach
- -Anticipate
- -Test Preparation
- -Best Practices and Tips

Educational Theory

- Understand Child vs. Adult Educational Theories
- Andragogy
- Bloom’s Taxonomy
- -Taxonomy Worksheet
- -Bloom’s Verbs
- Behaviorism
- Classical Conditioning
- Operant Conditioning
- Shaping
- Reinforcement Schedules
- Extinction

Adult Educational Theories

- Different Learner Style Theories
- -David Kolb’s Theory
- -Seven Intelligences
- -Brain Dominance
- -The VAK Model
- “Tell-Show-Do”
- -Instructional Design
- -Four Strategies for Excellent Instruction

Virtual or Traditional Instructor Led Training

- Attributes & Best Practices for Delivery
- Structure Activities to Enhance Your Class
- Use Tools To Engage The Group
- -Video clips
- -Design Slide Decks
- -Demonstrate & Annotate in Real Time
- -Variety and Creativity
- How to use Technology for Virtual Delivery
- -The Camera
- -The Chat
- -The Microphone
- -Polls
- -Break Out Rooms
- -Whiteboard
- -Interactive Virtual Tools
- -Zoom Host and Teams Organizer Tools

Get to Know Your Students

- Meet and Greet
- -Get to Know Your Attendees
- Ice Breakers
- Ask Questions
- Set Expectations
- Focus on Experience
- Minimum Instruction and Maximum Autonomy
- Variations In Delivery
- Emphasize Solutions
- Be the Subject Matter Expert
- Engage The Group
- Close Strong
- Adapt Your Delivery to Feedback

Focus on Communication

- Verbal Communication Skills
- Listening and Hearing: They Aren’t the Same Thing
- Asking Questions
- 5 - Non-Verbal Communication Skills
- Body Language
- It’s Not What You Say, It’s How You Say It

The Role of the Facilitator

- Separation of Process & Content
- Focus
- -Choose an Approach
- -Plan for a Facilitated Meeting
- Collect Data

Classroom Management & Intervention

- Why Intervention May Be Necessary
- Know When to Intervene
- -Levels of Intervention
- Trusting Your Process
- Boomerang it Back
- ICE It: Identify, Check, Evaluate

Presentations Created and Delivered by Attendees

- Determine the Topic & Chose Something to Present
- Brainstorm with the Group
- Prepare Your Presentation
- Be the Host, Use the Tools, Teach the Group
- Deliver a 20 Minute Presentation / Teach Your Topic
- Review by Panel of Instructors
- Debrief & Feedback

Continuing Professional Development

- The Importance of Continuing Professional Development
- How to Continue to Develop Professionally
- Professional development plan
- Learning from other trainers
- Learning from Post Class Evaluations
- Learning from Questions asked During Class
- Self-Observation Process
- Trainer Recommended Resources

Frequently Asked Questions

Q: What delivery options are available for Trainer & Facilitator Workshop: Skills for the Modern Classroom?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 3-day Trainer & Facilitator Workshop: Skills for the Modern Classroom course provides up to 19.5 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Trainer & Facilitator Workshop: Skills for the Modern Classroom training?

The training takes place over 3 day(s), with each day lasting approximately 24.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Trainer & Facilitator Workshop: Skills for the Modern Classroom?

Yes, we provide corporate training, dedicated training, and closed classes for Trainer & Facilitator Workshop: Skills for the Modern Classroom. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for Trainer & Facilitator Workshop: Skills for the Modern Classroom?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Trainer & Facilitator Workshop: Skills for the Modern Classroom training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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