# Project Scope and Schedule Management

**Category:** Professional & Leadership Development | **Vendor:** Various

**Duration:** 16.00 hours (2 days) **13.0 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

## Course Information

**Delivery Format:** Instructor Led - Online

## Course Overview

This course provides participants with tools and techniques to help them determine and deliver products, services, and results that meet requirements, expectations, and deadlines. NOTE: This course will earn you 14 PDUs.

## About This Course

This course provides participants with tools and techniques to help them determine and deliver products, services, and results that meet requirements, expectations, and deadlines. NOTE: This course will earn you 14 PDUs.

## Who Should Attend

This class is intended for PMP’s looking to earn PDU's, or for Project Managers looking to learn more about Project Scope and Schedule Management techniques.

# Detailed Course Outline

## 1 - PROJECT SCOPE AND TIME MANAGEMENT OVERVIEW

- Project Scope Management Overview
- Project Scope Mgt. Processes and Key Outputs
- Project Time Management Overview
- Project Time Mgt. Processes and Key Outputs
- Case Study Selection
- Requirements, Scope, and Negotiations

## 2 - PLAN SCOPE AND SCHEDULE MANAGEMENT

- Plan Scope and Schedule Mgt. Overview
- The Scope Management Plan
- The Requirements Management Plan
- The Schedule Management Plan

## 3 - COLLECT REQUIREMENTS

- Collect Requirements Overview
- Types of Requirements
- Effective Product/Solution Requirements
- Other Stakeholders and Requirements
- Collect Requirements Techniques
- Voice of the Customer
- Requirements Traceability Matrix

## 4 - DEFINE SCOPE

- Define Scope Overview
- Project Scope Statement Sections
- Create a Project Scope Statement

## 5 - CREATE WBS

- Create WBS Overview
- WBS by Deliverable
- WBS by Phase
- When to Subdivide a Work Package Further
- Effective WBSs
- General Process for Creating the WBS
- Create a WBS

## 6 - DEFINE ACTIVITIES

- Define Activities Overview
- Practical Considerations for Defining Activities
- Activities and Steps
- Milestones
- Create Activities and Milestones

## 7 - SEQUENCE ACTIVITIES

- Develop Schedule Overview
- Critical Path
- Resource Optimization – Resource Leveling
- Resource Optimization – Resource Smoothing
- Resolve Overallocations
- Critical Chain
- Schedule Compression Techniques

## 8 - ESTIMATE ACTIVITY RESOURCES

- Estimate Activity Resources Overview
- Resource Breakdown Structure
- Estimate Activity Resources
- Assign Resources to Activities

## 9 - ESTIMATE ACTIVITY DURATIONS

- Estimate Activity Durations Overview
- Expert Judgment
- Ratio Estimating
- Analogous Estimating
- Parametric Estimating
- Forecasting
- Three Point Estimating and PERT Estimating
- Reserves
- Estimate Activity Durations

## 10 - DEVELOP SCHEDULE

- Develop Schedule Overview
- Critical Path
- Resource Optimization – Resource Leveling
- Resource Optimization – Resource Smoothing
- Resolve Overallocations
- Critical Chain
- Schedule Compression Techniques

## 11 - VALIDATE SCOPE

- Validate Scope Overview
- Verify Scope Best Practices
- Create a Scope Validation Form

## 12 - CONTROL SCOPE AND SCHEDULE

- Control Scope Overview
- Control Schedule Overview
- Control Scope Best Practices
- Change Control Stakeholders
- Determine Change Control Stakeholders
- Change Control Process
- Change Request Form

# Frequently Asked Questions

### Q: What delivery options are available for Project Scope and Schedule Management?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

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### Q: How many CPD hours does this course provide?

The 2-day Project Scope and Schedule Management course provides up to 13.0 CPD hours of structured learning. CPD certificates can be provided upon request.

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### Q: What is the duration of the Project Scope and Schedule Management training?

The training takes place over 2 day(s), with each day lasting approximately 16.00 hours including breaks for lunch and refreshments.

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### Q: Do you provide corporate training for Project Scope and Schedule Management?

Yes, we provide corporate training, dedicated training, and closed classes for Project Scope and Schedule Management. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

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### Q: Why choose Nexus Human for Project Scope and Schedule Management?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

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### Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Project Scope and Schedule Management training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.


## Nexus Human

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