Project Communications and Stakeholder Management

Category: Professional & Leadership Development | **Vendor:** Various

Duration: 16.00 hours (2 days) **13.0 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

This course, based on PMI®’s PMBOK® Guide, Sixth Edition, focuses on both improving the efficiency and effectiveness of all project-related communications, from initial planning through closure. It also examines best practices for identifying and engaging stakeholders, a critical component for successful project. Participants will apply all course principles to a work-related case study taken directly from their work environment. NOTE: This course will earn you 14 PDUs.

About This Course

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Detailed Course Outline

1 - Project Communications and Stakeholder Mgt. Overview

- Project Communications Management Overview
- Communication Dimensions
- Communication Skills
- Project Communication Management Processes
- Project Stakeholder Management Overview
- Project Stakeholder Management Processes
- Interpersonal Communications
- Take a Communications Strengths Inventory
- Communication Styles
- Case Study Selection

2 - Initiating Processes

- Identify Stakeholders Overview
- Stakeholder Analysis
- Stakeholder Classification Models
- Salience Model
- Stakeholder Register
- Create a Stakeholder Register

3 - Planning Processes

- Plan Communications Management Overview
- Communications Management Plan
- Common Project Management Communication Documents
- Communication Tools
- Create a Communications Management Plan
- Virtual Team Communications
- Virtual Teams Technologies
- Virtual Teams Best Practices
- Plan Stakeholder Engagement
- Analytical Techniques
- Stakeholder Engagement Plan Sample Content
- Create a Stakeholder Engagement Plan

4 - Executing Processes

- Manage Communications
- Manage Communications Overview
- Communication Methods
- Communication Model
- Communication and Active Listening
- Negotiations
- Three Crucial Elements of Negotiations
- Win-Win Negotiating
- Win-Lose Negotiating
- Conduct a Win-Win Negotiation
- Communicating Bad News
- Body Language
- Business Attire
- Improving Your Body Language
- Verbal Communication
- Public Speaking
- Audience Involvement
- Listening Skills
- Project Meetings
- Written Communications
- Powerful Writing
- Email Guidelines
- Presentation Design Best Practices
- Create a Presentation
- Manage Stakeholder Engagement
- Manage Stakeholder Engagement Overview
- Review an Issue Log

5 - Monitoring and Controlling Processes

- Monitor Communications
- Performance Reporting
- Tracking Gantt Charts
- Worksheet Information
- Milestone Charts
- Bar Chart Graphs
- Monitor Stakeholder Engagement
- Best Practices

Frequently Asked Questions

Q: What delivery options are available for Project Communications and Stakeholder Management?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 2-day Project Communications and Stakeholder Management course provides up to 13.0 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Project Communications and Stakeholder Management training?

The training takes place over 2 day(s), with each day lasting approximately 16.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Project Communications and Stakeholder Management?

Yes, we provide corporate training, dedicated training, and closed classes for Project Communications and Stakeholder Management. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for Project Communications and Stakeholder Management?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Project Communications and Stakeholder Management training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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