Developing User Requirements: The Key to Project Success

Category: Project Management & Business Skills | **Vendor:** Various

Duration: 32.00 hours (4 days) **26.0 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

Learn to enhance your requirements development process — from planning the project, through conducting elicitation meetings and writing well-formed user requirements, to validating the requirements and managing changes to them. In this user requirements training course, you develop the skills for getting the right information from your stakeholders at the beginning and avoid wasting resources later.

About This Course

Learn to enhance your requirements development process — from planning the project, through conducting elicitation meetings and writing well-formed user requirements, to validating the requirements and managing changes to them. In this user requirements training course, you develop the skills for getting the right information from your stakeholders at the beginning and avoid wasting resources later.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

- Write well-formed, validated requirements and enhance your development processes
- Prepare for stakeholder interviews with video scenarios
- Analyse, write, and validate requirements via simulations
- Compare different requirements approaches

Detailed Course Outline

Introduction

- A Guide to the Business Analysis Body of Knowledge® (BABOK®Guide) and PMBOK® Guide — Fifth Edition
- Requirements classification scheme
- The requirements development process: elicit, analyse, specify, validate and manage
- Challenges to developing effective requirements
- Requirements and Agile

Planning a Requirements Project

Interpreting existing documentation

- Requirements throughout the organisation
- Analysing business cases and project history
- Identifying stakeholders
- Determining scope

Creating a project action plan

- Identifying and managing requirements
- Elements of an action plan
- Writing a plan fora simulated project

Eliciting Requirements from Stakeholders

Planning elicitation meetings

- Choosing the right people to interview
- Selecting the best interview methodology
- Constructing questions that deliver results

Facilitating elicitation meetings

- One-on-one meetings
- Group meetings
- Dysfunctional meetings
- Meetings with executives

Analysing Requirements with Process Maps

Process-mapping methodologies

- Process-mapping procedure and materials
- Creating process maps

Other analysis methodologies

- Applying alternative graphical models

- Performing gap analyses

Completing the analysis

- Prioritising requirements with creative techniques

- Completing a requirements analysis worksheet

Writing and Assembling the Requirements Document

Gathering the pieces

- Extracting requirements from an analysis worksheet

- Utilising templates

Key writing skills

- Principles of well-formed requirements

- Word sensitivity, syntax and active voice

- Well-formed vs. ill-formed requirements

- Editing and rewriting requirements

- The top five challenges to creating well-formed requirements

Organisational skills and traceability

- Organising requirements into a readable document

- Sequencing and numbering strategies

- Linking requirements to business needs and test cases

- Creating a traceability strategy for the organisation

Validating Requirements

Applying validation skills

- Selecting the best validation methods
- Validation checklists
- Methods for conducting a walk-through

Writing testable requirements

- Reviews, walk-throughs, and inspections
- Checking the testability of requirements

Managing Changes to Update Your Document

What you can expect

- Types of changes
- Frequency, magnitude of changes

Navigating the change process

- Conducting a change meeting
- Managing change requests
- Accepting and rejecting changes

Integrating Requirements into Your Organisation

- Choosing the right requirements-management tools
- Selecting appropriate requirements standards
- Defining an ideal requirements process

Skills You Will Learn:

- Write well-formed, validated requirements and enhance your development processes
- Prepare for stakeholder interviews with video scenarios
- Analyse, write, and validate requirements via simulations
- Compare different requirements approaches

Frequently Asked Questions

Q: What delivery options are available for Developing User Requirements: The Key to Project Success?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 4-day Developing User Requirements: The Key to Project Success course provides up to 26.0 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Developing User Requirements: The Key to Project Success training?

The training takes place over 4 day(s), with each day lasting approximately 32.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Developing User Requirements: The Key to Project Success?

Yes, we provide corporate training, dedicated training, and closed classes for Developing User Requirements: The Key to Project Success. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: What related terms do people search for?

Popular related searches include: Developing User Requirements: The Key to Project Success, Business Analysis, DURKPS

Q: Why choose Nexus Human for Developing User Requirements: The Key to Project Success?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Developing User Requirements: The Key to Project Success training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

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