Adobe Acrobat Pro DC - Introduction

Category: Design & Creative | **Vendor:** Adobe

Duration: 8.00 hours (1 days) **6.5 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

Adobe Acrobat Pro DC puts the power of the Portable Document Format, literally, at your fingertips. By taking advantage of the functionality & features available in Acrobat, you will ensure the integrity of your documents regardless of who views them.

About This Course

Adobe Acrobat Pro DC puts the power of the Portable Document Format, literally, at your fingertips. By taking advantage of the functionality & features available in Acrobat, you will ensure the integrity of your documents regardless of who views them.

Who Should Attend

This course is for individuals who are new to Adobe Acrobat Pro, but need to create and share PDF files and PDF portfolios. Students should have some experience using office productivity applications, such as word processor, a multimedia presentation application, or a spreadsheet application.

Prerequisites & Entry Requirements

General Prerequisites:

To ensure your success in this course, you should have basic experience with computers and exposure to Windows 8, as well as common productivity tools such as Microsoft Office Word & Microsoft Office PowerPoint. You can obtain this level of skill & knowledge by taking the following courses: Using Microsoft Windows 8 Microsoft Windows 8 Transition from Windows 7 Microsoft Office Word 2013: Part 1 Microsoft Office PowerPoint 2013: Part 1

Learning Outcomes

Upon successful completion of this course, participants will be able to:

In this course, you will create and work with PDF documents. You will: Access information in a PDF document Create and save PDF documents Navigate content in a PDF document Modify PDF documents Review PDF documents Convert PDF documents

Detailed Course Outline

1 - Accessing PDF Documents

- Topic A: Open a PDF Document
- Topic B: Browse a PDF Document

2 - Creating and Saving PDF Documents

- Topic A: Create and Save a PDF Document from an Existing Document
- Topic B: Create a PDF Document from a Web Page
- Topic C: Combine Multiple PDF Documents

3 - Navigating Content in a PDF Document

- Topic A: Perform a Search in a PDF Document
- Topic B: Search Multiple PDF Documents
- Topic C: Work with Bookmarks
- Topic D: Create Links and Buttons

4 - Modifying PDF Documents

- Topic A: Manipulate PDF Document Pages
- Topic B: Edit Content in a PDF Document
- Topic C: Add Page Elements

5 - Reviewing PDF Documents

- Topic A: Add Comments and Markup
- Topic B: Compare PDF Documents
- Topic C: Initiate and Manage a Review
- Topic D: Digitally Sign PDF Documents

6 - Converting PDF Files

- Topic A: Reduce the File Size of a PDF Document
- Topic B: Optimize PDF Files
- Topic C: Convert and Reuse PDF Document Content

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Upcoming Schedule

Available training dates for Adobe Acrobat Pro DC - Introduction:

Start Date	End Date	Location	Delivery	Price
07 Jan 2027	07 Jan 2027	Online	Virtual	€395.00

Additional Course Details

Nexus Humans Adobe Acrobat Pro DC - Introduction training program is a workshop that presents an invigorating mix of sessions, lessons, and masterclasses meticulously crafted to propel your learning expedition forward.

This immersive bootcamp-style experience boasts interactive lectures, hands-on labs, and collaborative hackathons, all strategically designed to fortify fundamental concepts.

Guided by seasoned coaches, each session offers priceless insights and practical skills crucial for honing your expertise. Whether you're stepping into the realm of professional skills or a seasoned professional, this comprehensive course ensures you're equipped with the knowledge and prowess necessary for success.

While we feel this is the best course for the Adobe Acrobat Pro DC - Introduction course and one of our Top 10 we encourage you to read the course outline to make sure it is the right content for you.

Additionally, private sessions, closed classes or dedicated events are available both live online and at our training centres in Dublin and London, as well as at your offices anywhere in the UK, Ireland or across EMEA.

Frequently Asked Questions

Q: What delivery options are available for Adobe Acrobat Pro DC - Introduction?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 1-day Adobe Acrobat Pro DC - Introduction course provides up to 6.5 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Adobe Acrobat Pro DC - Introduction training?

The training takes place over 1 day(s), with each day lasting approximately 8.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Adobe Acrobat Pro DC - Introduction?

Yes, we provide corporate training, dedicated training, and closed classes for Adobe Acrobat Pro DC - Introduction. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for Adobe Acrobat Pro DC - Introduction?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Adobe Acrobat Pro DC - Introduction training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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